
MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**THE GROVES
COMMUNITY DEVELOPMENT DISTRICT**

The special meeting of the Board of Supervisors of The Groves Community Development District was held on Tuesday, May 23, 2023, at 10:00 a.m., at The Groves Civic Center, located at 7924 Melogold Circle, Land O' Lakes, FL 33637.

Present and constituting a quorum:

Bill Boutin	Board Supervisor, Chairman
Richard Loar	Board Supervisor, Vice Chairman
James Nearey	Board Supervisor, Assistant Secretary
Christina Cunningham	Board Supervisor, Assistant Secretary
Jimmy Allison	Board Supervisor, Assistant Secretary

Also present were:

Gregory Cox	District Manager, Rizzetta & Co, Inc.
Amy Wall	Operations Manager
Josh Hamilton	Representative, Yellowstone Landscape
Ken Martin	Martin Aquatic and Design

Audience Members

FIRST ORDER OF BUSINESS

Call to Order

The meeting was opened at 10:00 a.m. and Mr. Cox verified that all Board members were present.

SECOND ORDER OF BUSINESS

Pledge of Allegiance

All present at the meeting joined in the Pledge of Allegiance.

THIRD ORDER OF BUSINESS

Audience Comments

The Board received audience comments regarding the condition of the community landscaping and the status of the furniture at the pool.

FOURTH ORDER OF BUSINESS

**Consideration of Yellowstone
Landscape Proposals**

Mr. Cox presented a Yellowstone irrigation inspection report that contained irrigation repair proposals totaling \$564.28. The Board discussed the report and directed Mr. Cox to proceed with approving the work proposals.

The Board considered a Yellowstone proposal to trim back the conservation area on the north side of Melogold Circle for \$18,904.62. Mr. Boutin expressed his concern regarding how close the area was to the rim ditch adjacent to the area to be cut back.

On motion from Mr. Allison, seconded by Mr. Loar, the Board approved with four in favor and one opposed (Mr. Boutin) the Yellowstone proposal to trim back the conservation area on the north side of Melogold Circle for \$18,904.62, for The Groves CDD.

On motion from Mr. Loar, seconded by Ms. Cunningham, the Board unanimously approved to table a Yellowstone proposal to install pine bark mulch though out the community, for \$15,575, for The Groves CDD.

The Board considered a Yellowstone proposal to crown and clean Oak trees at the front entrance for \$5,137.13.

On motion from Mr. Loar, seconded by Mr. Nearey, the Board unanimously approved to have staff seek a second proposal from Steadfast for the Oak tree crowning and cleaning at the front entrance, for \$15,575, for The Groves CDD.

The Board considered a Yellowstone proposal to remove dead or declining plants in various locations in the community for \$937.50.

On motion from Mr. Loar, seconded by Mr. Allison, the Board unanimously approved the Yellowstone plant removal proposal for \$937.50, for The Groves CDD.

The Board considered a Yellowstone proposal to install landscape rock in landscape beds around the clubhouse for \$4,130.

On motion from Mr. Boutin, seconded by Mr. Allison, the Board unanimously approved the Yellowstone landscape rock proposal for \$4,130, for The Groves CDD.

FIFTH ORDER OF BUSINESS

**Scoring and Ranking Pool and Spa
RFP Proposals**

Mr. Cox provided the Board with a status summary of the Pool and Spa Renovation Request for Proposals (RFP) process. He explained that three proposals were received. The proposals were received from Pool Works, Spies Pool, and Vermana. Mr. Cox summarized the total costs presented by each vendor along with the estimated work completion time presented.

Mr. Ken Martin, with Martin Aquatic Design, provided his thoughts regarding the three proposals along with an explanation of some of the unique aspects of this project. Mr. Martin addressed questions from the Board members regarding the proposals. Mr. Boutin expressed his concerns regarding how the electrical requirements were bid and how this left a question of how much additional costs this might mean for the District. Mr. Martin and Mr. Cox explained the necessity of bidding the electrical work in this manner due to the unknown capability of the transformer in the area.

Mr. Cox next explained the criteria to be used by the Board members for scoring each of the proposals. He collected completed score sheets from each Board member.

The Board recessed the meeting at 11:02 a.m. to allow Mr. Cox to complete the verification and total of the score sheets. The meeting was called back to order at 11:14 a.m. and Mr. Cox verified that all the Supervisors were still present.

Mr. Cox informed the Board that the totaling of the scores reflected that Pool Works had the highest total with 471 points, Vermana with 376 points, and Spies Pool at 345.5 points. Mr. Cox recommended that based on the scores, the Board approve a final ranking of Pool Works as #1, Vermana as #2 and Spies Pool as #3 and to select Pool Works as the winning bidder for the renovation work.

On a motion from Mr. Loar, seconded by Mr. Nearey, the Board unanimously approved the bidding ranking of Pool Works #1, Vermana #2, and Spies Pool #3, and approved for staff to proceed with the contracting stage of the RFP process, for The Groves CDD.

The Board discussed the pool and spa renovation proposals and the two optional items in the bids. The options included a bid for an elevated shade screen and the installation of coping with expansion joints around the pool and spa. The Board requested separate quotes be obtained for the elevated shade screen.

On a motion from Mr. Boutin, seconded by Mr. Allison, the Board unanimously approved to have the renovation contract include the base price in the bid along with the coping installation, and not the elevated shade screen, for The Groves CDD.

SIXTH ORDER OF BUSINESS

Discussion Regarding Fiscal year 2023/2024 Proposed Budget

Mr. Cox provided a summary of the status of the proposed budget for FY2023-2024 and how the Board wanted options presented that include the addition of \$40,000 in interest revenue and increased contributions to the Reserve of an additional \$50,000 and \$75,000. Mr. Cox presented the three options that would result in an annual assessment increase of \$18.85, and annual increase of \$53.61, and one with no assessment change.

Mr. Loar discussed his concerns regarding the current status of the reserves along with the number of large projects that are anticipated to utilize those reserves in the coming year. He indicated that he had developed some budget options that he would

work with Mr. Cox to provide another proposed budget option that the Board could be consider at the June 6, 2023, CDD meeting and the Board members concurred with bringing the proposed budget to the June meeting.

SEVENTH ORDER OF BUSINESS

Supervisor Requests

There were no Supervisor Requests.

EIGHTH ORDER OF BUSINESS

Adjournment

On a motion from Mr. Loar, seconded by Mr. Nearey, the Board unanimously approved to adjourn the meeting at 12:00 p.m., for The Groves CDD.



Secretary/Assistant Secretary



Chairman/Vice Chairman